



KERALA STATE ELECTRICITY BOARD LIMITED

Reg.Office: Vydyuthi Bhavanam, Pattom, Thiruvananthapuram-695 004, Kerala
Website: www.kseb.in. CIN: U40100KL2011SGC027424

POWER ENGINEER'S TRAINING AND RESEARCH CENTRE (PETARC),
Moolamattom P.O., Idukki Dist., Pin - 685 589, Website: petarc.kseb.in

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No. PET – 108/2024-25/265

12th September 2024

NOTICE

Training Programs for the month of October 2024 at PETARC **–Inviting nominations of Trainees**

The following training programs are proposed to be conducted at PETARC, Moolamattom during the month of **October 2024**. The contents given in the topics are tentative only. Final contents will be issued on the first day of the training. Suggestions are invited from the nominees about topics to be included or excluded in the training program. Provision for the same is included in the Google Form for submitting the nomination. The valuable and relevant suggestions submitted by the majority in the Google form will be considered while finalizing the contents in the schedule.

Sl No	Name of the Program	Training dates	Topics	Credit Points
1	Condition monitoring of power system <i>(All Engineers (Ele))</i>	30.09.2024 to 01.10.2024	<ul style="list-style-type: none">• Introduction to Condition Monitoring in Power Systems• Key Parameters for Condition Monitoring• Techniques for Monitoring Transformers• Condition Monitoring of Switchgear Circuit breaker monitoring (contact resistance, timing analysis)• Partial Discharge Monitoring• Monitoring Power Cables• Data Acquisition and Processing• Fault Diagnostics and Predictive Maintenance	1
2	Retirement Planning <i>(All Officers)</i>	03.10.2024 to 05.10.2024	<ul style="list-style-type: none">• Plan for Retirement• Finance Management, Investment Plans• Health Watch, Life Style Diseases• Preparation of Pension, Grievance on Retirement & Calculation	3

3	Capacity building on Accounting & Auditing <i>(All Officers)</i>	07.10.2024 to 11.10.2024	<ul style="list-style-type: none"> • Functions of Regulatory Commission, Preparation of ARR&ERC, Tariff determination • Basic principles of accounting, Annual accounting rules and ARU accounting • Preparation of estimates, Contract & Tender formalities, Execution and Measurement of work, Preparation and auditing of work bills. • Material Management and store accounting -ERP • IT, GST, Welfare Fund, Reconciliation of collection accounts and disbursement accounts 	2
4	Scrap Management, Accounting, Survey reporting, auction- Guidelines <i>(All Engineers)</i>	14.10.2024 to 15.10.2024	<ul style="list-style-type: none"> • Fundamentals of scrap management and accounting • Identification and classification of scrap • Storage and handling of scrap • Conducting Scrap surveys • Preparing survey reports • Auction Procedures and guidelines 	1
5	Safety & Disaster Management <i>(All Engineers)</i>	16.10.2024 to 18.10.2024	<ul style="list-style-type: none"> • Electricity Safety procedures and prevention • To manage situation after an accident occurred • To fight the fire • First aid techniques to assist and help victims of an accident • Preparedness required for various types of disasters (Flood, Storms etc) • To cope the situation created by the various disasters • Role and responsibilities of Utility Engineers in accident prevention 	2
6	Orientation Training Program for Senior Superintendent <i>(All Senior Superintendent)</i>	21.10.2024 to 26.10.2024	<ul style="list-style-type: none"> • Preparation of ARR & ERC Tariff orders • Electricity Act 2003 • Kerala Electricity Supply code 2014 • Discussion on in house software applications • Accounting, Commercial Accounting • Revenue Management & Financial Management, RTI Act 	3
7	Workshop on Artificial Intelligence and effective application in Office Management <i>(All officers)</i>	28.10.2024 to 29.10.2024	<ul style="list-style-type: none"> • Introduction to Artificial Intelligence • Overview of AI: Concepts, Techniques, and Tools • AI in office management: Applications and Case Studies 	1

Sl. Nos. 1 to 7:- *Officers who would like to attend these Training Programs, may forward their nominations and suggestions on topics through the controlling officers so as to reach PETARC at the earliest.* (Google form link :- <https://forms.gle/GDjiWnGYEc429RxH6>) / (Email:- petarckseb@gmail.com)

Please note that those who are selected from the nominations will be intimated in due course.

Sd/-
DEPUTY CHIEF ENGINEER
PETARC, Moolamattom

Copy Submitted to : The Chief Engineer (HRM), KSEBL, Thiruvananthapuram